

Step by Step guide to adding Express Capture to your website.

To add Express Capture into your website – follow these steps:

1. Click on “Start Your Free Trial” or Register via My Account. You will be asked to register and fill in a few basic contact questions to create an account.
2. Once the account is created - click on the **Setup Express Capture** image in My Account.



Setup Express Capture

Start by setting up your product

3. This page will appear with your Express Capture code and Verification Code. COPY the Express Capture code in the top box (by highlighting it and copying). Then access the html of the website you want to add Express Capture into and place it at the bottom of the page

Copy and Paste the following code on to your website

To install Express Capture you need to copy this small code snippet into your web page.

```

<script type="text/javascript"
src="http://...d.net.au/js/captureplus-
2.10.min.js" />
</script>
<link rel="stylesheet"
href="http://...d.net.au/css/captureplus-
2.10.min.css?key=ZAZZ-HW79-YR44-DDZ3" />

```

EXAMPLE

Example of where to insert the code

```

<html>
<head>
...Your website's header content...
... Express Capture code snippet goes here ...
</head>
<body>
<address>
... Your address form ...
</address>
</body>
</html>

```

Upload and refresh your page

In order for the Express Capture setup to appear on your page we need you to upload and refresh the page, then follow the on screen instructions. We will check for an installation in 2 minutes

Verification Code

This code may be requested during the on screen installation process.

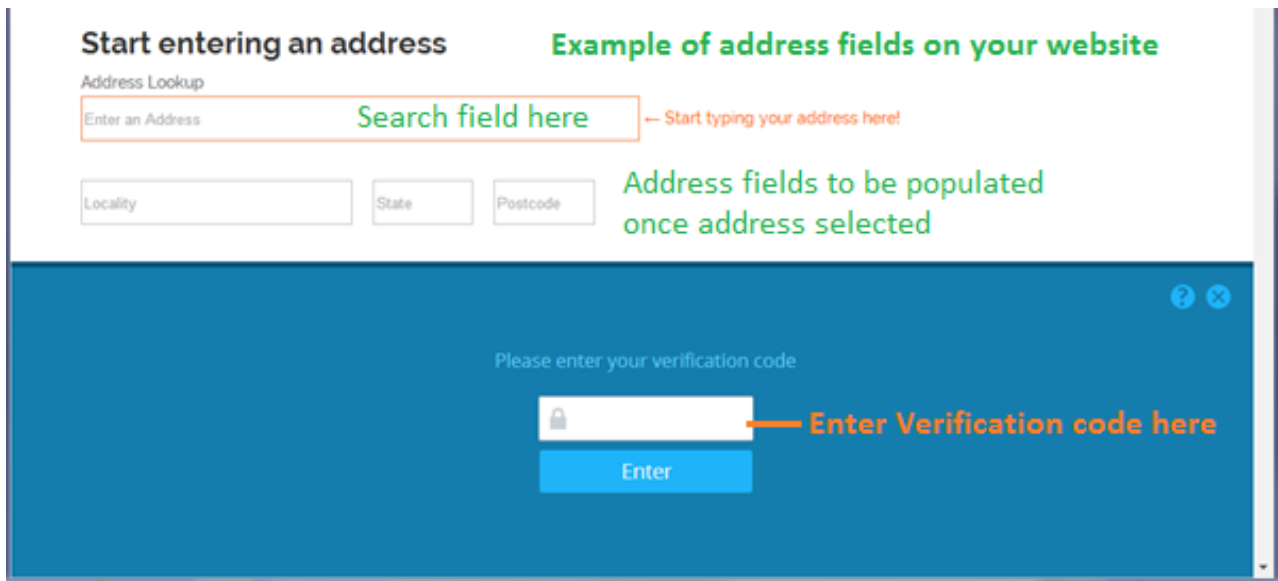
EXAMPLE URMJY

```

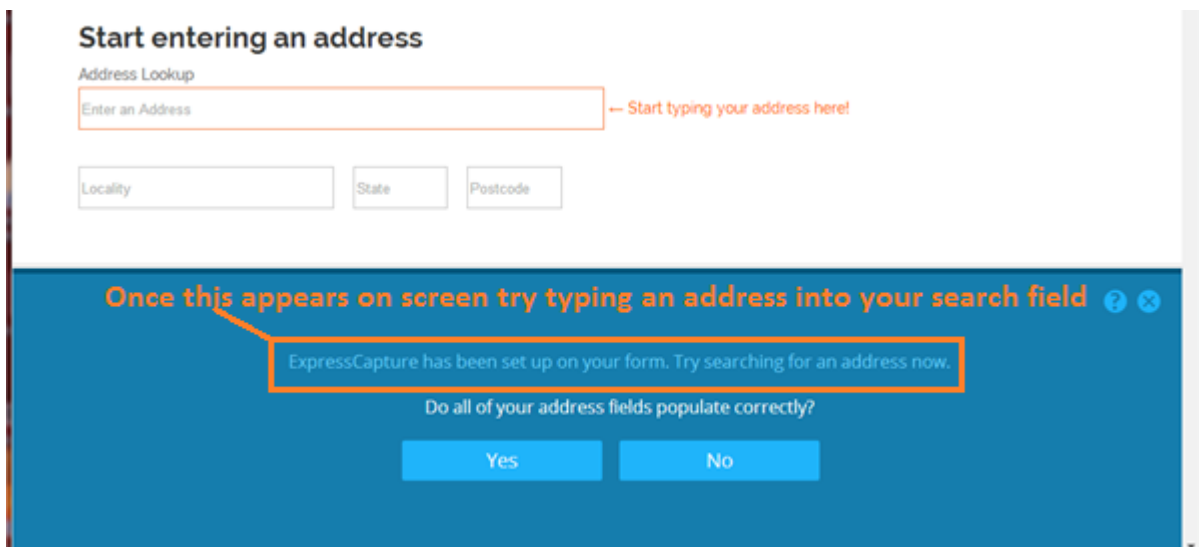
<html>
<head>
...Your website's header content...
... Express Capture code snippet goes here ...
</head>
<body>
<address>
... Your address form ...
</address>
</body>
</html>

```

- Refresh your web page in a web browser. Express Capture will appear at the bottom of the screen and ask you to add in your Verification Code. Enter it and click the ENTER button.



- Express Capture will then take a moment to try to auto match your address fields to the ones in Express Capture. When it is done it will show this message highlighted below:



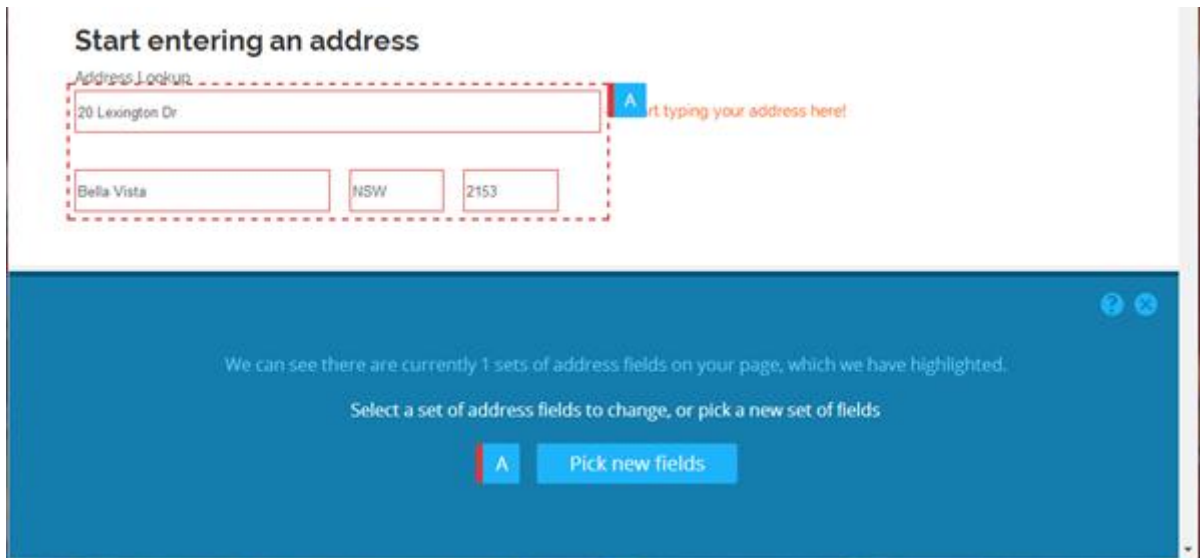
Go to your search field in your web page and start typing in an address. You should see a little drop down box appear and addresses start to display as you type. Once you find the address you need, select it and watch to see if it populates your address fields.


If it DOES – Hit the YES button.

You will have then successfully installed Express Capture!
You don't have any more steps to follow.

If it DOESN'T – hit the NO button to manually match up the fields and continue on from Step 6.

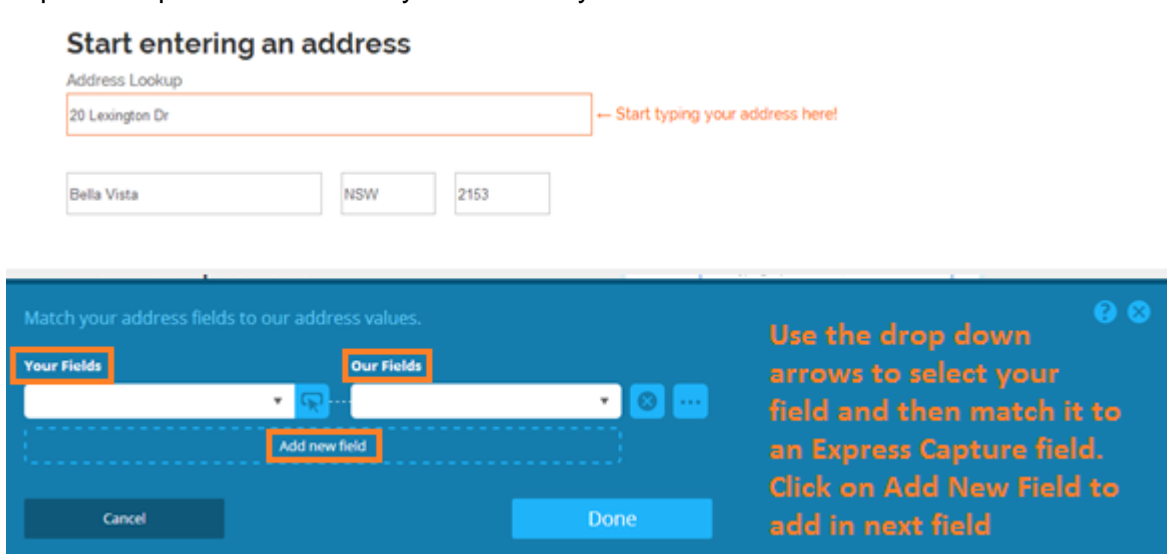
6. If you have hit NO – this screen will appear:



Express Capture will try to identify the address area in the coloured box. If you click on the  button it will show you what it has already auto-matched and you can make changes as required by using the drop down arrows to make selections.

However if you want to start a manual match from scratch – click on **Pick New Fields** button.

7. Express Capture will then ask you to match your field to ours as shown below.



Click on the down arrows to make the selections in both Your Fields and Our Fields. Click on the 'Add new Field' to add another field to the list and repeat until all fields are matched.

8. Once you have matched all the fields, click on the 'Done' button.
See example below. (Note field names etc may be different to those shown)

Start entering an address

Address Lookup

20 Lexington Dr — Start typing your address here!

Bella Vista NSW 2153

Match your address fields to our address values.

Your Fields		Our Fields	
Address_Line1	→	Search Input	⊗ ...
Locality	→	Town	⊗ ...
State	→	County	⊗ ...
Postcode	→	Postcode	⊗ ...

Add new field

Cancel Done

Once you've matched all fields - click on the Done button

It will again ask you to check if it is working by entering an address into the Search field (as for Step 5 above). Check it and see if the other address fields now populate as expected.

If it DOESN'T - Hit NO and repeat steps 6-8 again.

If it DOES – hit YES. It will then show you this screen to say you have been successful. Hit Close to finish.

Start entering an address

Address Lookup

Enter an Address — Start typing your address here!

Bella Vista NSW 2153

✓ Success. Your address fields have been stored.

This installation is now working on this page. We recommend you return to your account to finalise your settings.

Close